



Request Form

4 th Floor Mannan Plaza ,Khilkhet,Dhaka-1229

Date: 25-Mar-2021

SL No: 00001

## REQUEST FORM

<b>Requesting Department:</b>	<b>Technical</b>
<b>Requesting Person:</b>	<b>Mahbub Misor</b>
<b>Reason For Requesting:</b>	<b>Good Quality</b>
<b>Expected time to have the goods:</b>	<b>From 2021-03-26 to 2021-03-31</b>

<b>Description of materials/Goods/Service</b>	<b>Quantity</b>
Fan	2
Laptop	4
Table	1